

# Bradpole Parish Council

## Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 9<sup>th</sup> September 2021 at 7.30pm

**Present:**      **Councillors:** Colin Baker (*Chairman*)  
Neil Chilcott (*Vice Chairman*)  
Paul Everall  
John Mather  
Alan Smart  
Wendy Smart  
Mecki Testroet

**Officer:**        Jo Hughes (*Deputy Clerk*)

**Public:**         1 member of the public

Cllr Baker welcomed everyone to the meeting and he also welcomed Tony Veglio who was attending the meeting as a member of the public but who would later in the meeting be considered for co-option as a councillor to Bradpole Parish Council.

### 1. Apologies for Absence:

Councillors:      Peter Wilson  
Dave Bolwell (*Dorset Council*)  
Kelvin Clayton (*Dorset Council*)  
Sarah Williams (*Dorset Council*)

### 2. Declarations of Interest and Grants of Dispensation

None at this time. Councillors to declare an interest at the time should the need arise.

### 3. Minutes of Meeting held on 5<sup>th</sup> August 2021

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

**Proposed: Cllr Chilcott                      Seconded: Cllr W Smart                      Resolved**

Unanimously agreed and the minutes were duly signed.

### 4. Matters Arising from the Minutes of 5<sup>th</sup> August 2021

No matters outstanding.

### 5. Scheme of Delegation

No decisions have been taken under the Scheme of Delegation since the last meeting.

### 6. Co-option of Councillor to BPC

Following the previously circulated application from Mr Tony Veglio, Cllr W Smart proposed that Tony Veglio be co-opted as a Councillor to serve on Bradpole Parish Council which was seconded by Cllr Chilcott and unanimously agreed by all councillors present. Cllr Baker welcomed Cllr Veglio to the council. The Acceptance of Office form was signed by Cllr Veglio and the Declaration of Interests form will be completed by Cllr Veglio and returned to the Clerk as soon as possible.

**Proposed: Cllr W Smart                      Seconded: Cllr Chilcott                      Resolved**

## **7. Report from Dorset Council Councillors**

Although unable to attend the meeting, Cllr Williams had previously circulated the following update from Dorset Council:

- There may be a further consultation on the bus service improvement plan once the draft is published, this is likely to be in October and it needs to be submitted to the Government by the end of October.
- Stuart Way and King Charles Way have a road closure in place on 4<sup>th</sup>/5<sup>th</sup> October for substation works.
- Dorset Council are asking people not to contact them on delays to planning applications or searches as this is causing further delays.

## **8. Democratic 10 Minutes**

None.

## **9. DAPTC AGM - 13<sup>th</sup> November 2021**

Cllr Baker advised that if any councillors wished to attend the DAPTC AGM on 13<sup>th</sup> November, to speak to the Clerk in the first instance as Councillors are required to register their attendance for the AGM and in the past there has been a limit of two councillors per council.

## **10. Reports from Outside Organisations**

- BLAP - Cllr Everall advised that the next BLAP meeting is the 23<sup>rd</sup> September which unfortunately he is unable to attend. Cllr A Smart agreed to attend.
- Western DAPTC - Cllr W Smart attended the DAPTC Western Area meeting on 2<sup>nd</sup> September and is awaiting the minutes which will be circulated when received.
- Village Hall - the Deputy Clerk confirmed that the Clerk had received the new Village Hall Tenancy Agreement for the Parish Council which will be reviewed by the Clerk.
- Bradpole Buzzing - the Clerk had received a plan of work for the year ahead from the Bradpole Buzz group which had been circulated to all. Cllr Baker reminded Councillors that the grass mowing contract limited the months during which grass is to be cut and that when the Buzz team was set up, it was on the basis that the mowing regime would remain uncomplicated. Councillors were requested to speak to the Clerk if they were interested in taking on a liaison role with the Bradpole Buzz Group. Cllr Testroet expressed an interest and the council were reminded that Cllr Wilson had in the past held a liaison role with the Bradpole Buzz group and may wish to continue to do so. Clerk to follow up with the Buzz group.
- BANP - JCC - Cllr Baker advised that he attended the BANP JCC meeting where the first year of the Bridport Area Neighbourhood Plan was reviewed and it was agreed that it was working well. The BANP projects were also discussed. There are 20 projects in total and a lack of funding. It was requested at the meeting that the BANP parishes need to be given information on what funding is required and what the priorities are so that during the parish councils budget setting process, the parishes can look to see if they can support the BANP projects financially. Cllr Everall confirmed that a JCC Steering Group meeting to identify what funding is required has yet to be arranged.

## **11. CGR Working Party Update**

Cllr Baker confirmed that Bridport Town Council will be providing Bradpole Parish Council (and the other adjoining parish councils) with a copy of its draft submission for Dorset Council's Community Governance Review. The contents of the draft submission are to remain confidential for the attention of council members and officers only until the agenda for the Bridport Town Council meeting on 21<sup>st</sup> September is published. Once received, the Clerk will circulate the draft submission to the Bradpole Parish Council CGR Working Party. Cllr Baker reminded members that Bradpole Parish Council is also liaising with Loders Parish Council and Netherbury Parish Council regarding the CGR.

## **12. Planning Applications**

**P/HOU/2021/02656** - Redcot, Lee Lane, Bradpole DT6 4AP - single storey side and rear extensions and permeable hard landscaping extended to the front.

After a brief discussion, councillors agreed to support the application with the following corporate response:

The property sits within the local development boundary and the Dorset AONB. Although it has been difficult to view the whole plot it does appear large enough to accommodate the proposed extensions without having a significant adverse effect on neighbouring properties, the street scene and the wider AONB and as such conforms to the spirit and design policies of the Bridport Area Neighbourhood Plan. The applicant should be encouraged to ensure that the development encompasses energy efficient measures. Officers may wish to consider any mitigating factors relating to the property being in Flood Zone 3 and the proposed development being adjacent to, or on the line of a previous railway.

### **Approvals**

**P/HOU/2021/00901** - 1 Forsters Lane, Bradpole DT6 3HY - erect a rear extension and front porch - planning approved 24<sup>th</sup> August 2021.

**P/HOU/2021/02451** - 97 East Road, Bradpole DT6 4AL erect single storey front extension - planning approved 7<sup>th</sup> September 2021.

### **To consider any applications received after published agenda**

**P/FUL/2021/01807** - Unit 1 Gore Cross Business Park, Corbin Way, Bridport DT6 3UX - erect two-story extension.

Although the above application was not notified to Bradpole Parish Council, the following corporate response was agreed and submitted:

Bradpole Parish Council supports this application - the proposed development would appear to eliminate 7/8 parking places compared to the 1 mentioned in the application. There are a number of other parking spaces shared with adjoining businesses. The application is in the spirit of Bridport Area Neighbourhood Plan objectives 10 & 11.

The Deputy Clerk confirmed that in addition to the above, there are two closed planning applications that are currently awaiting a decision from Dorset Council.

## **13. Correspondence**

- a) DAPTC Information - relevant information circulated to Councillors and referred to on weekly newsletter.
- b) NALC Information - relevant information circulated to Councillors and referred to on weekly newsletter.
- c) Dorset Council Information - relevant information circulated to Councillors and referred to on weekly newsletter.
- d) Resident - Himalayan Balsam on River Asker - following an email received from a resident regarding the extent of Himalayan Balsam growing on stretches of the River Asker, Cllr Mather confirmed that he had spoken in detail with the resident who is now liaising with the Dorset Wildlife Trust with a view to setting up a working party to clear the Himalayan Balsam.
- e) Resident - Illegal Scrap Yard on Pymore Road - following an email received from a resident about a possible illegal scrap yard, Cllr Testroet confirmed that she had spoken with the owner of the scrap

metal who confirmed that the caravan had now been removed and the skip is temporary and will also be removed in the next few weeks.

No further correspondence had been received since the agenda was published.

#### 14. Finances

- a) Payments for agreement and approval:
- 1770 Mr K Hussey - Annual Playground Inspection £48
  - 1771 Mr B Burton - Grass Cutting £500
  - 1772 Mrs J Hughes - August Wages and Pension Contribution £326.43
  - 1773 Mrs S Goldsmith - August Wages £446.93 and Administration Expenses £33.77
  - 1774 HMRC - J Hughes & S Goldsmith PAYE £172.40
  - 1775 Quantum - Website Hosting & Domain £72.50
- b) Bank Balances:
- |                 |            |
|-----------------|------------|
| Current Account | £14,193.42 |
| Deposit Account | £51,009.03 |

Cllr Baker also advised that a cheque for £46.54 was issued to Start Traffic on 6<sup>th</sup> September to replace the original cheque that was sent in May but never received.

#### 15. Democratic 10 Minutes

None.

#### 16. Parish Maintenance

- a) Tree Survey Report and Quote for Work
- The Clerk had previously circulated to members a tree survey report and costings following a recent tree survey that identified the following required tree works:
- to remove Oak tree with split trunk by roadside
  - to fell 2 dead Elm trees at Gore/carpark
  - to fell 2 dead Elm trees by Knotweed area
  - to remove limb on Whitebeam by railway crossing gate
- Total cost £990 plus VAT

It was agreed by all that the tree work needs to be undertaken.

**Proposed: Cllr N Chilcott**

**Seconded: Cllr A Smart**

**Resolved**

Cllr Baker advised that he and Cllr Chilcott had also met with the tree surgeon regarding crown topping work required for the larger trees in The Gore and a report and costings will be received shortly which will need to be taken into account when producing the budget for next year.

- b) Pageants Field - Hedge Maintenance

Cllr Baker confirmed that the Clerk will be arranging with the Lengthsman for the hedge at Pageants Field to be cut back by a metre to stop it encroaching too far into the field. The Lengthsman will also be asked as part of the council's contract with Bridport Town Council to empty the bin at Pageants Playground on a weekly basis. Following the retirement of the resident who undertook the weekly inspection checks of the playground, the Clerk will be arranging for quarterly inspections to be undertaken by Ken Hussey who currently undertakes the annual inspection.

## **17. Clerks Information**

- Written Report from Clerk - nothing further to report.
- Fingerpost Update - the Deputy Clerk confirmed that the Higher Street Lane fingerpost in Bradpole is the last to be refurbished with work to do so commencing in October. The refurbished posts at Watford Lane and Mangerton Lane have gone slightly over the £500 per fingerpost that was budgeted but this will be recouped by the £450 AONB grant that was awarded and will be paid on successful completion of the project.

## **18. Councillors Information**

- Cllr Everall attended the second Bus Back Better virtual presentation on 26<sup>th</sup> August which was an overview of people's comments on the consultation. The presentation will be circulated in due course.
- Cllr W Smart commented on the overhanging high vegetation on the high pavement along Village Road which has been made worse by Dorset Council cutting back the low vegetation.
- Cllr Testroest commented on the number of Dorset Council work vans that were in Pymore recently to fix a failed pavement which was deemed excessive for the job required.

## **19. Date of Next Meeting**

Thursday 7<sup>th</sup> October at 7.30pm at Bradpole Village Hall (subject to Covid regulations and requirements).

**Meeting Closed at 8.32pm**

**Signed: Cllr C J Baker**

**Dated: 7<sup>th</sup> October 2021**

**[www.bradpole.org.uk](http://www.bradpole.org.uk)**