

Bradpole Parish Council

Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 7th October 2021 at 7.30pm

Present: **Councillors:** Colin Baker (*Chairman*)
 Neil Chilcott (*Vice Chairman*)
 Paul Everall
 Alan Smart
 Wendy Smart
 Tony Veglio

Officer: Sandy Goldsmith (*Parish Clerk*)

Public: No members of the public

Cllr Baker welcomed everyone to the meeting.

1. Apologies for Absence:

Councillors: Mecki Testroet
 John Mather
 Peter Wilson
 Dave Bolwell (*Dorset Council*)
 Kelvin Clayton (*Dorset Council*)
 Sarah Williams (*Dorset Council*)

2. Declarations of Interest and Grants of Dispensation

None at this time. Councillors to declare an interest at the time should the need arise.
The Clerk informed Councillors that at this time as no decisions were being made in regard to the CGR Councillors do not need to declare an interest. Enquiries to be made in regard to the future need for a grant of dispensation for all Councillors

3. Minutes of Meeting held on 9th September 2021

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

Proposed: Cllr Chilcott Seconded: Cllr P Everall Resolved

Unanimously agreed and the minutes were duly signed.

4. Matters Arising from the Minutes of 9th September 2021

No matters outstanding.

5. Scheme of Delegation

No decisions have been taken under the Scheme of Delegation since the last meeting.

6. Report from Dorset Council Councillors

No written communication from DC Councillors

7. Democratic 10 Minutes No members of the public present

8. Reports from Outside Organisations

- a) BLAP - Minutes of meeting held on the 23rd of September circulated to Councillors
- b) Western DAPTC – No new information at this time
- c) Village Hall – Cllr W Smart and A Smart had attended the recent Village Hall meeting on behalf of the PC and reported that everything seemed to be moving ahead in a positive direction. Hall AGM to be held on Monday 25th of October.
- d) Bradpole Buzzing – No new information at this time
- e) BANP - JCC - Cllr Baker, no new information at this time. He is still awaiting draft minutes from the meeting held on the 2nd of September 2021. Cllr Everall reported that the Steering Group has not meet since the last meeting.

9. Chairman's Information

Cllr Baker advised Councillors that he and the Vice Chairman will be carrying out the Clerk's staff appraisal during October and will report back to Councillors at the December PC Meeting.

10. BPC Defibrillator Policy

Draft policy circulated by Deputy Clerk to Councillors prior to the meeting.

Cllr Baker proposed acceptance and adoption of BPC Defibrillator Policy **Seconded**

Cllr Alan Smart. Unanimously agreed. **Resolved**

Councillors requested that a vote of thanks to the Deputy Clerk be recorded in the minutes for all the work she had put into preparing the policy, also into the purchasing and installation.

11. CGR Working Party

- a) After discussion **Cllr Chilcott proposed:** BPC approve recommendation to submit a response to DC by the 28th of October or later if appropriate and that the working group together with the Clerk are provided with delegated powers to undertake the proposed arrangement. **Seconded by Cllr Everall.** Unanimously agreed. **Resolved**
- b) Cllr Baker read out the working party's proposed submission principles:
 - Any such submission shall be published on the Parish Website and elsewhere in the public domain.
 - Any proposals should preserve and respect the character and identity of the Civil Parish in line with the 2020 Bridport Area Neighbourhood Plan as voted for by electors.
 - Consideration to be given to comments received from parishioners and to the financial implications for any affected households.
 - Consider the effect of any proposals on the finance of the Parish Council and future Council Tax levels.
 - Consider whether the number of Councillors should be amended in accordance with guidelines.
 - The Working Group, together with the Parish Clerk, may correspond.. with adjoining councils where there is a clear common interest.After discussion **Cllr Chilcott proposed** that BPC agree to the proposed submission principles **Seconded Cllr W Smart.** Unanimously agreed. **Resolved**

12. BANP Brownfield Register

After discussion Councillors agreed on the response to be submitted to David Dixon, Project Manager BANP, based upon responses from BPC Councillors knowledge of their areas.

13. Planning Applications:

i) P/HOU/2021/03081 - 2 Newfoundland - Erection of first floor extension.

After discussion Councillors agreed that they objected to this application on the following grounds: The proposed development will be overbearing on neighbours and result in the loss of light. The building materials are inappropriate and will have a negative effect upon the conservation area. The proposal conflicts with the 2020 Bridport Area Neighbourhood Plan Design Policies, Local Plan ENV12 & 16 and the July 2021 National Planning Policy Framework.

ii) P/HOU/2021/02824 - One Forsters Lane - Alterations to an existing outbuilding to create a home studio/office.

After discussion Councillors agreed they had no objections therefore supported this application. The proposals represent the enhancement of an auxiliary building in the Bradpole Conservation area. It is set back from the road and would appear to create no amenity issues with neighbouring properties. As such it is within the spirit of the Bridport Area Neighbourhood Plan.

iii) P/HOU/2021/02823 - One Forsters Lane - Parking area and external works at driveway.

After much discussion Councillors agreed that although the application does not meet all relevant planning guide lines relating to the fact that the location is within the Conservation Area, mitigation measures have been proposed. The materials used should be compatible with the Conservation area and to the satisfaction of the Conservation Officer. On this basis the balance of opinion is that the application provides a pragmatic solution for which Councillors have no objections.

iv) P/HOU/2021/03182 - 4 King William Head - Erect two storey front extension and single rear extension.

After discussion Councillors agreed they had no objections therefore supported this application. One of a small number of similarly designed semi-detached properties of a certain age some of which have already had alterations made on the road facing elevations. The proposals do not significantly conflict with Bridport Area Neighbourhood Plan (BANP), nor Local Plan policies and as such will not have an adverse effect on the street scene or the wider AONB. Whilst it is difficult to view the rear of the property the plot is of a size that there would appear to be no significant amenity issues to consider. The applicant should be encouraged to adopt a high level of Environmental performance and ensure that the external finishes are compatible with the existing in line with the application.

v) P/HOU/2021/02742 - 11 Coneygar Close - Erect a single storey extension. Carry out alterations. Widen existing driveway with paving slabs.

After discussion Councillors agreed they had no objections therefore supported this application. Whilst it is difficult to see the development site, which is largely to the rear of the property, similar and various extensions do exist in the vicinity. The proposed adjustment to the front windows will place it out of kilter with the immediate neighbouring properties but with other similar amendments in the vicinity it is not considered that this will have a significant detrimental effect upon the street scene or the wider AONB. (BANP policies D1 & D8 + Local Plan ENV policies). There are no apparent amenity issues. (ENV16). The applicant should be encouraged to maximise the environmental performance of the extension. (BANP policy D9).

vi) P/FUL/2021/02803 - The Sir John Colfox School - Replacement perimeter fence.

After discussions Councillors agreed they had no objections therefore they supported this application. The proposed development is required to meet the applicant's safeguarding and security responsibilities. The development site is in a prominent position within the AONB. The proposed green fencing is compatible with the location and will mitigate any minor adverse effects on the wider AONB. The proposal is within the spirit of the policies of the 2020 Bridport Area Neighbourhood Plan and others. There are no apparent amenity issues relating to nearby residential properties.

vii) P/HOU/2021/03660 - 29 Fox Close - Proposed extension to existing porch.

After discussions Councillors agreed they had no objections therefore they supported this application. The proposed small development represents an efficient use of space and is compatible with similar extensions in the immediate vicinity. It should not have an adverse effect either on the amenity of neighbouring properties, the street scene, or the wider Dorset AONB, within which it sits, and as such complies with the Design policies in the 2020 Bridport Area Neighbourhood Plan and others.

Approvals:

P/HOU/2021/02541 – 97 East Road, Bradpole – Erect single storey front extension.

P/UL/2021/01807 – Unit I Gore Cross Business Park, Bradpole – Erect two storey extension.

14. Correspondence:

- a) DAPTC Information - Circulated to Councillors
 - b) NALC Information - Circulated to Councillors
 - c) Dorset Council Information - Circulated to Councillors
- All relevant correspondence referred to on Weekly Newsletter

15. Finance: a) Payments – To be agreed

- 1778 B. Burton Grass Cutting £500
- 1779 BTC Lengthsman Apr-Sept 21 £2400
- 1780 Bradpole Village Hall £1,082.00 (Office rent Apr-Sept 21 £1,040 - Hall Hire August & September £42.00)
- 1781 PFK Little John - External Audit £240
- 1782 M. Meech - Internal Audit £50
- 1783 J. Hughes £334.23 Wages £322.71 Pension £11.52
- 1784 S. Goldsmith £636.20 Wages £413.16 (Printing £91.20 Flower Bulbs £131.84)
- 1785 HMRC £164.60 S. Goldsmith £103.20 J. Hughes £61.40

Cllr A Smart Proposed acceptance of payments. **Seconded Cllr Chilcott.** Unanimously agreed. **Resolved**

b) Bank Balances: Current Account £34,853.92: Deposit Account £51,0350.00

Uncashed Cheques £5627.02: Income £20,685.00 – Precept Payment from DC

c) External Audit - Conclusion – The Clerk reported that the External Auditors had not raised any matters which needed addressing. The relevant documents and notice are on the PC Website. Councillors asked for a special vote of thanks to the Clerk be recorded in the minutes in regard to preparation and submission of the accounts which resulted in a clean bill of health.

Letter of thanks to also be sent to Mrs Meech internal auditor.

16. Democratic 10minutes.

No members of the public present

17. Parish Office - New Tenancy Agreement – The Clerk informed Councillors that she was still awaiting clarification in regard to the new agreement. She asked Councillors' permission that she, together with Cllr Chilcott, be given delegated power to agree and sign the contract without coming back to full council. **Cllr A Smart proposed** that the Clerk together with Cllr Chilcott be given delegated power to sign a new agreement, **seconded by Cllr Everall**. Unanimously agreed. **Resolved**

18. Parish Maintenance:

The Gore – The Clerk reported that during the recent high winds some small branches had fallen from a tree overhanging Gore Cross Way Car Park. Small scratches had been caused to a nearby parked vehicle. Forest Tree Care to inspect the tree again but suspected it came from the trees that are due to be felled on the 18th of October.

Pageants Play Area – The Deputy Clerk is still working on obtaining quotes for the replacement of the swings.

19. Clerks' Information To receive any information from the Clerks

The Clerk reminded Councillors that they need to submit online their Rights of Interest to DC by the 31st of October.

Budget/ Precept Working Group Meeting. The Clerk reported that owing to the unforeseen extra work in regard to the CGR she was requesting that Councillors agree that the working party meet in November rather than October and that the proposed Budget/Precept for 2022/23 should be presented to full Council at the December PC Meeting. **Cllr Chilcott proposed** that the working party should meet in November and present proposed budget/precept for 2022/23 at the December PC Meeting. **Seconded by Cllr Baker**. Unanimously agreed. **Resolved**

Defibrillator training – Cllrs Chilcott and W Smart would like to attend if the date is suitable to them. Cllr Wilson had also shown interest at a previous meeting.

20. Councillors Information – New information only

Cllr Everall - Information in regard to the Dorset Clinical Commissioning Group recent meeting

Cllr Veglio - Damage to the high path in Village Road opposite the Church

Cllr W Smart - High path village road needs vegetation cutting back again

21. Date of Next Meeting - Thursday 4th November 2021

Meeting closed at 8.40pm

Signed: C. Baker

Dated: 4th of November 2021