

Bradpole Parish Council

Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 4th November 2021 at 7.30pm

Present: **Councillors:** Colin Baker (*Chairman*)
Neil Chilcott (*Vice Chairman*)
Paul Everall
John Mather
Alan Smart
Wendy Smart
Tony Veglio
Peter Wilson
Kelvin Clayton (*Dorset Council*)

Officers: Sandy Goldsmith (*Parish Clerk*)
Jo Hughes (*Deputy Clerk*)

Public: 1 member of the public

Cllr Baker welcomed everyone to the meeting.

1. Apologies for Absence:

Councillors: Mecki Testroet
Dave Bolwell (*Dorset Council*)
Sarah Williams (*Dorset Council*)

2. Declarations of Interest and Grants of Dispensation

None at this time. Councillors to declare an interest at the time should the need arise.

3. Minutes of Meeting held on 7th October 2021

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

Proposed: Cllr Chilcott Seconded: Cllr A Smart Resolved

Unanimously agreed and the minutes were duly signed.

4. Matters Arising from the Minutes of 7th October 2021

- a) Parish Council Office Tenancy Agreement - the Clerk confirmed that one point needs further clarification before the tenancy can be agreed.
- b) Damage to high path, Middle Street - Cllr Veglio confirmed that the path has been repaired.
- c) Overgrown hedges and vegetation, high path, Village Road - Cllr W Smart confirmed that Magna have dealt with the overgrown vegetation.

5. Grant of Dispensation - Covid

Recommendation:

That all members of Bradpole Parish Councillors receive a dispensation in relation to Section 85 of the Local Government Act for the period up to and including 14 April 2022 for the reason that not all members may be able to attend in-person a full council meeting due to Coronavirus.

Reason for Recommendation:

To prevent members from being disqualified as a councillor whose health or personal circumstances may prevent them from attending in person committee meetings due to the health risks associated with Coronavirus.

Proposed: Cllr Chilcott

Seconded: Cllr P Overall

Resolved

6. Scheme of Delegation

No decisions have been taken under the Scheme of Delegation since the last meeting. The Scheme of Delegation will be reviewed in April 2022.

7. Report from Dorset Council Councillors

Cllr Clayton advised that the weekly Dorset Council newsletters have covered all relevant items to which he had nothing more to add.

Cllr Baker raised a concern highlighted by the CPRE in relation to the Local Plan responses which were recently published. The published responses to the Local Plan can only be searched on the author's name rather than the Parish Council name and the CPRE advised councils to raise this with their Ward Councillor. Cllr Clayton confirmed that he would look into the matter.

8. Democratic 10 Minutes

The member of public present confirmed that she had no matters to raise with the council.

9. Reports from Outside Organisations

- a) BLAP - a funding request has been received by all member Parish Councils to contribute towards the costs of running and sustaining BLAP in 2022/23. Details forwarded to Cllr's Overall and A Smart who will look into and report back to the December meeting.
- b) Western DAPTC - no new information at this time.
- c) Village Hall - Cllr W Smart and A Smart attended the recent Village Hall AGM. Cllr W Smart circulated her report of the meeting to all. Cllr A Smart to forward the Clerk the formal minutes of the AGM. Cllr A Smart also confirmed that the trees growing next to the street light opposite the village hall have been cut back after he contacted SSE and the security floodlights for outside the village hall are soon to be installed.
- d) Bradpole Buzzing - having agreed to act as the Parish Council representative for the Buzz Group, Cllr Veglio confirmed that he recently met with the group.
- e) BANP - JCC - Cllr Baker advised that all is very quiet at the moment with the Joint Councils Committee (JCC) and the September minutes are still outstanding. A meeting is expected in December.

10. Chairman's Information

Nothing to report.

11. Community Governance Review

Cllr Chilcott confirmed that [Bradpole Parish Council's response to the CGR](#) has been submitted to Dorset Council and the council will now have to wait for their decision. Draft recommendations are due

to be discussed at the full meeting of Dorset Council on 14th December for further consultation with Town and Parish Councils, local groups and other stakeholders. The consultation will be open until February 2022. The Bradpole Parish Council response has been circulated on the council website and social media and a press release will also be going out. In view of Bridport Town Council's submitted response, it is proposed that no further discussions take place until Dorset Council issue their recommendations.

12. DAPTC AGM (Virtual)

The DAPTC AGM will be taking place on Saturday 13th November and will be attended by Cllr Baker and Cllr W Smart. With regards to the three motions put forward for the AGM, it was agreed by all that the council would support the voting decisions taken on the day by Cllr's Baker and W Smart in light of any new information that is presented at the AGM regarding the three motions.

13. a) Planning Applications:

P/HOU/2021/04293 - 2 Old School House, Village Road, Bradpole DT6 3EP - Erection of replacement shed and summerhouse.

After a brief discussion it was agreed that on balance, the replacement shed and summerhouse does not affect the street scene or the property itself and it was therefore agreed by all to support the application.

b) Approvals:

P/HOU/2021/02742 - 11 Coneygar Close, Bradpole, DT6 3AR - Erect a single storey extension - Planning approved 25th October 2021.

c) To consider any planning applications received after published agenda:

P/HOU/2021/04469 - 6 Coneygar Close, Bradpole DT6 3AR - Erect single storey extension -

As the application was received after the agenda was published, it was agreed for all Councillors to look at the application and submit comments to the Deputy Clerk by 19th November 2021.

14. Correspondence:

a) DAPTC Information - detailed in weekly Councillors' newsletter.

b) NALC Information - nothing to report.

c) Dorset Council Information - Dorset Council newsletter circulated to Councillors every Monday.

15. Finance:

a) Payments for agreement and approval:

1788 - B Burton - Grass Cutting £500.00

1789 - Village Hall - October Rent £39

1790 - Quantum Enterprise - Website Security Certificate £34.95

1791 - RBL - Poppy Wreath £75.00

1792 - Mrs J Hughes - Wages £314.91 and Pension Contribution £11.52

1793 - Mrs Goldsmith - Wages £410.76 and Administration Expenses £71.82

1794 - HMRC - J Hughes & S Goldsmith £171.80

b) Bank Balances:

Current Account £26,319.38

Deposit Account £51,035.00

The budget and precept setting working group meeting will take place on 22nd November.

16. Democratic 10 Minutes

None

17. Parish Maintenance

a) Tree Work

All scheduled tree works were completed on 18th October. The Clerk is currently awaiting a report for tree works required on the larger trees in The Gore.

b) Pageants Play Area - Swings update

The Deputy Clerk confirmed that three quotes had been received and will be forwarded to the Clerk for budget setting purposes. A further quote is awaited which should be available in early December.

18. Clerks Information

- The Clerk advised that she had received an outdoor gym equipment brochure which looked very reasonably priced. Cllrs Chilcott and A Smart to form a working party to look at progressing. Any other Councillors who wish to be involved to speak to Cllr Chilcott.
- The Deputy Clerk thanked Councillors for completing their digital Register of Interests which were all completed by the deadline and have been uploaded to the Council website.

19. Councillors Information

- Cllr W Smart had received a comment from a resident of Hemlets Close regarding a high hedge that overhangs into their garden. Agreed that Cllr Chilcott will speak to the tree surgeon. Cllr W Smart to let the resident know.
- Cllr W Smart received a comment regarding cyclists cycling too fast along the Happy Island Way cycle path which is also used by walkers and joggers. Agreed that the Clerk will contact Sustrans for advice.
- Cllr Wilson enquired if the Parish Council would be represented at Remembrance Day on Sunday 14th November. The Clerk confirmed that she is still awaiting information but Cllr W Smart has agreed to attend. Cllr Wilson also offered to attend.
- Cllr Everall asked the Clerk if she had received a response from Dorset Council regarding the pavement on the A35. The Clerk confirmed that she was still making enquiries with Dorset Council.
- Cllr Testroet had sent in a report to the Clerk to advise that 'Symondsbury Estate kept their word and did not plough the fields adjacent to Pymore Road. As a consequence, when there was heavy rainfall shortly after they seeded the fields, there was no mud sliding onto the road. Symondsbury Estate have also cut the hedge along the Pymore Road end of Dodhams.'
- Cllr Mather advised that he has requested to join the Dorset Local Access Forum as an observer rather than a volunteer.
- Cllr Baker congratulated the Deputy Clerk on achieving her CiLCA (Certificate in Local Council Administration) qualification.

20. Date of Next Meeting - 2nd December 2021

Meeting closed at 8.37pm

Signed: C Baker

Dated: 2nd December 2021