

**Minutes of the Meeting of Bradpole Parish Council held at
Bradpole Village Hall on Thursday 2nd February 2023 at 7.30pm**

1

With agreement by all Councillors, the October 2022 agreement was amended enabling the CGR working group to meet ahead of informal discussions with other affected councils, reporting back to full council at the 2nd March meeting. Dates for the CGR working group meeting to be circulated to the working group members.

- b) **Happy to Chat Bench - update** - the sign has been produced and is with the Lengthsman for fitting to the bench at the Railway Crossing Gardens closest to the crossing gates.
- c) **Tree/Hedgerow Cut Back, Village Road - update** - the Clerk confirmed that following the initial request made by a resident to Dorset Council 18 months ago, the tree and hedgerow cut back work has now been carried out by Dorset Council.

5. Scheme of Delegation

None.

6. Report from Dorset Council Councillors

None.

7. Democratic 10 Minutes

- A resident attended the meeting to raise two points:

1) The drains on Higher Street are unable to cope during periods of heavy rain. The resident was advised that such issues can be reported on the Dorset Council 'Report a Problem' self-service portal.

2) As the owner of the phone box on Middle Street, the status of the phone box was raised by the resident in terms of its importance to the village and whether it was considered to be an ornament or garden structure that needed to be retained. The Clerk advised that she would look into and report back to the resident.

- A second resident attended the meeting on behalf of a number of people in the parish looking for allotment space. The resident confirmed that she had spoken to a number of farmers and landowners in the hope of finding suitable land and enquiries were ongoing hence contacting the Parish Council to enquire if there was any suitable land in the Parish Council's ownership i.e., Pageants Field or Gore Cross Recreation Ground. The Clerk requested that those residents looking for allotment space to email the Clerk to express their interest and also advised that Bradpole Parish Council's responsibility first and foremost was to residents of the parish. The Clerk also advised that the current situation with the Community Governance Review would have an impact but enquiries would be made and added as an agenda item for the March Parish Council meeting.

8. Reports from Outside Organisations

- a) **BLAP** - Cllr Everall confirmed that the minutes of the last BLAP meeting held on 8th December had been circulated with the next meeting taking place on 2nd March. Cllr Everall highlighted that the Health & Wellbeing working group would be restarting. Cllr Everall also advised that the BLAP Parish Liaison Group met on 31st January during which a Dorset Council Officer gave an overview of the criteria required for the Dorset Council 20mph scheme.
- b) **Western DAPTC** - nothing to report.
- c) **Village Hall** - nothing to report.
- d) **Bradpole Buzz** - Cllr Veglio confirmed that there was nothing new to report but that the Buzz Group have created plans of each area that will prove useful to all.
- e) **BANP** - Cllr Everall confirmed that there was nothing to report but the next meeting is due to take place on 2nd March.

9. Chairman's Information

Cllr Baker advised that he would be attending the DAPTC 20mph webinar taking place on 7th February.

Cllr Baker also highlighted that the Dorset Council Place & Resources Overview Committee have published an agenda for February which includes a review of the current Dorset Council Consultation & Engagement Policy

& Protocol designed to “Improve engagement with our external communities and demonstrate that their voice is being heard within the council.”

10. Planning Applications:

a) To consider any planning applications

- i) **P/FUL/2022/07838 - Unit 5A Gore Cross Business Park** - erect factory extension - no objections.

b) To consider any planning matters received after published agenda

- i) **P/HOU/2023/00455 - 8 King Charles Way, Bridport DT6 4AH** - conversion of loft includes rear dormer windows and rooflights to front of property. Comments to Deputy Clerk by 15th February for a corporate response to be submitted by 20th February.
- ii) **P/VOC/2023/00411 - Broad Road Farm, Beaminster Road, Bridport DT6 3TS** - variation of Condition 2 of planning permission P/FUL/2022/02251. Comments to Deputy Clerk by 15th February for a corporate response to be submitted by 20th February.

11. Correspondence

a) DAPTC Information - all information circulated.

b) NALC Information - all information circulated.

c) Enquiry from member of the public regarding allotments - discussed during the Democratic 10 Minutes - see minute reference 7.

d) Request from Pymore Village Management Committee to discuss CGR - the Clerk confirmed that she had responded to the PVMC request but has not yet received a response. The Chairman advised that all information in relation to the CGR is on the Parish Council website and if necessary, the Clerk and Chairman will meet with the PVMC on an informal basis.

e) To consider any correspondence received after published agenda - none.

12. Finance:

a) Payments for agreement and approval:

1902 - Village Hall Rents - November, December and January £107.98

1903 - Mr K Hussey - Playground/ Outdoor Gym Inspection £22.50

1904 - Mrs J Hughes - Wages and Pension Contribution £383.13

1905 - Mrs S Goldsmith - Wages £468.78 - Printing and Laminating £17.70

1906 - HMRC - £180.20

Proposed: Cllr Mather

Seconded: Cllr Chilcott

Resolved

b) Bank Balances: Current Account: £22,478.10 Deposit Account: £25,248.24

c) Appointment of Internal Auditor Year End 31st March 2023 - to agree

It was agreed by all to appoint the Parish Council's existing Internal Auditor for the year ending 31st March 2023.

Proposed: Cllr Baker

Seconded: Cllr Chilcott

Resolved

d) Confirmation of Dorset Councils Council Tax Base Figure 2023/24

The Clerk confirmed that the tax base rate figure for 2023/24 was confirmed by Dorset Council as £968.20 resulting in an annual parish council tax of £45.54 for a Band D property.

13. BPC Community Events 2023:

a) Kings Coronation - 6th May 2023 - update from Clerk

Due to insufficient community support for an event to mark the King's Coronation, it was agreed that the Parish Council would support Holy Trinity Church with a financial contribution towards their tea, coffee and cake event following a Songs of Praise service on 7th May. It was also agreed that the Parish Council would install a

commemorative bench at Pageants Field in addition to three trees being supplied to schools in the local area - Bradpole Pre-school, St Catherine's Primary School and Bridport Primary School. It was agreed to allocate £1,750 of the budgeted £2,500 Community Events budget to The King's Coronation.

b) Bradpole Village Fete - 3rd June 2023 - update from Clerk

Having attended the first Bradpole Village Fete meeting, the Clerk confirmed that the Council would be having their gazebo at the fete to promote Bradpole Buzz, Climate issues, CGR etc. The Clerk recommended that a contribution of £350 towards fete costs could be made by the Parish Council via sponsorship of the fete's children's activities. The recommendation was proposed by Cllr Baker and seconded by Cllr Chilcott – all agreed. Clerk to confirm £350 sponsorship with the Fete Committee at their next meeting.

Proposed: Cllr Baker

Seconded: Cllr Chilcott

Resolved

14. Democratic 10 Minutes

None.

15. Parish Maintenance:

a) Railway Crossing Gates - to receive any information

Following a request on Facebook for quotes to refurbish/replace the railway crossing gate, site meetings had taken place resulting in three quotes being received from local joinery companies to manufacture a new gate to replace the existing gate which is beyond repair. The quotes received had previously been circulated to Councillors:

Supplier A - £5,455

Supplier B - £2,695

Supplier C - £2,230

It was agreed that Supplier A be eliminated due to the significantly higher quote and that any questions in relation to quotes B and C be followed up. It was also agreed that a working group consisting of Cllr A Smart, Cllr T Veglio and the Clerk and Deputy Clerk be formed with delegated powers to discuss and make a decision on the preferred supplier with the delegated decision to be within the funds earmarked for the project.

Proposed: Cllr Chilcott

Seconded: Cllr Morgan

Resolved

b) Bus Shelter

The Clerk confirmed that unfortunately a replacement metal panel is not possible for the bus shelter so she is now pursuing company links provided by Dorset Council Transport Services for a like for like replacement panel.

16. Clerks Information

None.

17. Councillors Information

None.

18. Date of Next Meeting

The next Parish Council meeting will take place on Thursday 2nd March 2023.

Meeting closed at 8.45pm

Signed: C Baker

Dated: 2nd March 2023