

# Bradpole Parish Council

## Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 4<sup>th</sup> May 2023 at 7.30pm

**Present:**      **Councillors:** Colin Baker (*Chairman*)      **Officers:** Jo Hughes (*Deputy Clerk*)  
Neil Chilcott (*Vice Chairman*)  
Paul Everall  
John Mather  
Sharon Morgan  
Tony Veglio  
Alan Smart  
Wendy Smart  
Peter Wilson  
Kelvin Clayton (*Dorset Council*)      **Public:**      One

### 1. Apologies for Absence:

Councillors: Sarah Williams (*Dorset Council*)

### 2. Nomination and Election of Chairman - Acceptance of Office

Colin Baker was nominated for the role of Chairman by Neil Chilcott which was seconded by Wendy Smart. All in favour.

### 3. Nomination and Election of Vice Chairman - Acceptance of Office

Neil Chilcott was nominated for the role of Vice Chairman by Paul Everall. All in favour. Cllr Baker advised that as the year ahead for Bradpole Parish Council would be more demanding in terms of time commitments required due to the transition to Bridport Town Council, the appointment of a second Vice Chair should be considered. Agreed that this would be discussed and decided at the June Parish Council meeting.

### 4. Appointment of Representatives on Outside Bodies

- a) Bridport Area Neighbourhood Plan - JCC Representatives - Cllr Everall appointed.
- b) Dorset Association of Parish and Town Councils - Western Area - Cllr W Smart appointed.
- c) Bridport Local Area Partnership - Cllr Everall appointed.
- d) Bradpole Village Hall - Cllr W Smart and Cllr A Smart appointed.
- e) Rights of Way - Cllr Mather and Cllr Morgan appointed.
- f) Buzz Group - Cllr T Veglio appointed.

### 5. Declarations of Interest and Grants of Dispensation

Declarations of Interest - none at this time. Councillors to declare an interest at the time should the need arise.

### 6. Minutes of Meeting held on 6<sup>th</sup> April 2023

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

**Proposed: Cllr Everall      Seconded: Cllr Chilcott      Resolved**

Unanimously agreed and the minutes were duly signed.

### 7. Report from Dorset Council Councillors

Cllr Clayton raised the recent felling of trees on Trinity Way which Dorset Council had carried out. Councillors confirmed that local residents were not happy with the works as consultation with local residents had not taken place and the trees were cut too deep. Councillors questioned whether replanting might be an option.

## 8. Democratic 10 Minutes

A local resident attended the meeting to enable Councillors to ask any questions in relation to their planning application for which the plans have been amended. No questions were raised. The resident also raised the issue of drainage problems on the A3066 outside their property as they felt that the drains do not appear to work properly. Cllr Baker advised the resident to send the Clerk a map detailing the problem drains which the Clerk would then follow up with Dorset Council Highways.

## 9. Matters Arising from 6<sup>th</sup> April 2023 Minutes

- a) **Ease of Access - Pageants Play Area Update from Working Party** - Cllr Chilcott advised that a quote had been received for the ease of access works at Gore Cross Recreation Ground and another quote would follow for the ease of access works at Pageants Playing Fields which would be circulated when received.
- b) **Maintenance Work - Gravel Path, Gore Cross Green Update** - the Deputy Clerk confirmed that Bridport Town Council were dealing with this.
- c) **King's Coronation - 6<sup>th</sup> May 2023 Update** - the Deputy Clerk confirmed the following:
  - the Coronation bench is on order although there is a backlog so delivery has been delayed;
  - the three fruit trees for the local schools have been delivered. Bradpole Pre-school will send photos of their tree planting, St Catherine's Primary School are revamping their Forest School over the summer so the tree will be planted then with an official opening in September and Bridport Primary School will be planting their tree tomorrow (Friday 5<sup>th</sup> May) if any Councillor is available to attend. Cllr Wilson advised that he could probably attend. Deputy Clerk to confirm details with the school.
  - the Church Celebration of the King's Coronation would be taking place on Sunday 7<sup>th</sup> May at 3pm with refreshments available. All Councillors welcome to attend.
- d) **Bradpole Village Fete - Saturday 3<sup>rd</sup> June Update** - the Deputy Clerk confirmed that the Fete Committee are allocating pitches and the Parish Council would need Councillors to assist with transporting the gazebo to and from the fete and erecting the gazebo as well as assisting on the Parish Council stand in staggered sessions throughout the day. Cllrs Baker, Chilcott, Wilson, Veglio, A Smart, W Smart and Morgan all advised that they would be available at different times during the day to assist and Cllr Mather advised that he could assist with transporting the gazebo.
- e) **Report of Dangerous Parking Outside St Catherine's School Update** - the Deputy Clerk confirmed that following the letter of concern that had been received from a local resident, she had written to the school advising of the residents' concerns. The school confirmed that the parking situation outside the school is an ongoing issue that they take very seriously previously involving Dorset Highways and the local PCSO as well as regularly reminding parents to park safely and considerately with the situation continually monitored and acted upon as required.
- f) **Report of Parked Vehicle Blocking Rights of Way Path** - the Deputy Clerk confirmed that this matter had been referred to the Dorset Council Rights of Way team.

## 10. Reports from Outside Organisations

- a) **BLAP** - Cllr Everall attended the BLAP Health & Wellbeing Working Group meeting on 2<sup>nd</sup> May where the lack of NHS dentists was discussed. A report from Brian Wilson, the Chair of BLAP would be circulated to NHS Dorset.
- b) **Western DAPTC** - nothing to report.
- c) **Village Hall** - nothing to report.
- d) **Bradpole Buzz** - Cllr Veglio advised that the Buzz Group were dealing with depleted numbers so would be taking the opportunity at the Bradpole Fete to try and recruit new people to get involved. The Summer Buzz Schedule has been produced and will be uploaded to the website later this month.
- e) **BANP** - Cllr Everall advised that the BANP Annual Monitoring Report was currently being prepared but he would be unable to attend the BANP Steering Group meeting on 15<sup>th</sup> May where the report would be discussed. Cllr Everall also advised that the Bradpole Parish Council BANP Monitoring Report was being produced and would be circulated to all for discussion at the June Parish Council meeting.

## 11. Chairman's Information

- Cllr Baker advised that he wrote to Dorset Council Planning West on 18<sup>th</sup> April regarding planning application consultation closing dates which for some planning applications are different for consultees and members of the public. A response from Dorset Council has not yet been received.
- Following Cllr Morgan's original suggestion that the Parish Council produce a final archive report for Bradpole Parish to be published in Spring 2024 covering the period that Bradpole Parish Council has been in existence (1894-2024), Cllr Baker requested Councillors help with producing this archive. Residents would also be asked for their input at the Bradpole Fete Parish Council stand.

## 12. Community Governance Review - Update from Working Party

The CGR Working Party met on 26<sup>th</sup> April although the legal documents had still not been received from Dorset Council following errors spotted that had delayed further their distribution. Cllr Baker confirmed that a Councillors meeting has been arranged to take place on 23<sup>rd</sup> May for the affected parishes which would be attended by Bothenhampton Parish Council Councillors, Bradpole Parish Council Councillors and Bridport Town Council Councillors.

Cllr Baker also advised that the Pymore Residents Association have requested a meeting with Bradpole Parish Council regarding the Community Governance Review. A meeting will be arranged as soon as the legal documents have been received.

## 13. Planning Applications:

### a) Consultations

- i) **P/HOU/2022/07645 – 109 East Road, Bridprt, DT6 4AL** - remove existing infill lean-to extension and single garage and construct a single storey 2-bedroom annexe - Councillors had no objection to the application in principle subject to a clause being included to ensure that the annex is used solely as an ancillary to the existing residential property and for no other usage. This should apply to both existing and future owners. Councillors also commented that a site notice had not been displayed by the applicants which should be included in the Parish Council's conditional response.

### b) Approved Applications

- i) **P/HOU/2023/01291 - 33 Fox Close, Bradpole, DT6 3JF** - proposed porch extension. Application approved 12<sup>th</sup> April 2023 in line with Bradpole Parish Council's response.

### c) To Consider any Applications after Agenda Published

None

### d) Planning for Climate Change Consultation Update

As the Local Plan will not come into force until 2026, Dorset Council are consulting on proposed guidance for planning for climate change which covers three documents:

- 1) Interim Guidance and Position Statement
- 2) Sustainability Checklist
- 3) Listed Buildings - what you can do for climate change

Cllr Everall has agreed to draft a response to the consultation. Any comments from Councillors need to be sent to Cllr Everall by the end of May for the draft response to be agreed at the June meeting before being submitted to meet the 8<sup>th</sup> June consultation closing date.

## 14. Correspondence

- a) **DAPTC Information** - all information circulated to Councillors/referred to in weekly newsletters
- b) **NALC Information** - all information circulated to Councillors/referred to in weekly newsletters.
- c) **To consider any correspondence received after published agenda** - None received.

## 15. Democratic 10 Minutes

None.

## **16. Finance:**

### **a) Payments for agreement and approval:**

1929 - B Burton - Grass Cutting - £550.00

1930 - Mrs J Hughes - Wages and Pension Contribution - £433.53

1931 - Mrs S Goldsmith - Wages - £468.78 and Printing and Laminating - £17.70

1932 - HMRC - £129.80

1933 - Village Hall - Rent (April) - £15.00

**Proposed: Cllr Chilcott**

**Seconded: Cllr W Smart**

**Resolved**

### **b) Bank Balances:**

Current Account: £34,984.08

Deposit Account: £25,304.28

### **c) Payment from Dorset Council - Community Infrastructure Levy**

CIL payment of £3,247.94 received for Metz Farm Plot 1. It was also confirmed that a CIL payment for Broadroad Farm would shortly be received from Dorset Council having originally been paid in error to Bridport Town Council.

### **d) Payment from Dorset Council - Half Year Precept for 2023/24**

First half of the precept payment of £22,047.50 received.

## **17. Parish Maintenance:**

- The Deputy Clerk advised that she is waiting for an update on the expected timeframe for the railway crossing gate from the joinery company who are currently completing a large project.
- The new gate post into Pageants Playing Field has been installed.

## **18. Clerks Information**

- The Deputy Clerk advised that as the Clerk will be on annual leave next week, two Councillors would be required to cover the Parish Surgery on 11<sup>th</sup> May. Cllr W Smart, Cllr Veglio and Cllr Chilcott all advised that they were available.

## **19. Councillors Information**

None.

## **20. Date of Next Meeting**

The next Parish Council meeting will take place on Thursday 1<sup>st</sup> June 2023.

## **21. Confidential Closed Session**

The meeting was closed to discuss a confidential staffing matter that was approved by Council.

**Meeting closed at 8.45pm**

**Signed: C Baker**

**Dated: 1<sup>st</sup> June 2023**