

Bradpole Parish Council

Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 1st June 2023 at 7.30pm

Present: **Councillors:** Colin Baker (*Chairman*) **Officers:** Jo Hughes (*Deputy Clerk*)
Paul Overall
John Mather
Sharon Morgan
Tony Veglio
Alan Smart
Wendy Smart
Kelvin Clayton (*Dorset Council*) **Public:** None

1. Apologies for Absence:

Councillors: Neil Chilcott, Peter Wilson

2. Declarations of Interest and Grants of Dispensation

Declarations of Interest - none at this time. Councillors to declare an interest at the time should the need arise.

3. Minutes of Meeting held on 4th May 2023

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

Proposed: Cllr Overall Seconded: Cllr Veglio Resolved

Unanimously agreed and the minutes were duly signed.

4. Matters Arising from 4th May 2023 Minutes

a) **Appointment of second Vice Chairman** - following discussion there was general support from Councillors for a second Vice Chairman given the current circumstances of the Parish Council (Community Governance Review transition) and the current commitments of the Chairman and Vice Chairman. As no one else came forward, Cllr Overall put himself forward to take on the role of the second Vice Chairman if legislation allows. Deputy Clerk to investigate the legalities of a second Vice Chairman and if there is a need to change the Council's Standing Orders. As Cllr Overall has offered to put himself forward as the second Vice Chairman, it was confirmed that he would receive emails that are currently forwarded to the Chairman and Vice Chairman so that he is aware of any upcoming issues.

b) **"Ease of Access" - Pageants Play Area & Gore Cross Recreation Ground** - the Deputy Clerk had requested quotes from three local companies to undertake the "Ease of Access" works of which two quotes were received and circulated to Councillors:

Quote 1: £2870.83 + VAT

Quote 2: £3464.80 + VAT

After discussion, Councillors agreed to accept Quote 1. Deputy Clerk to progress project.

c) **Bradpole Parish Fete - Saturday 3rd June Update - Final arrangements** the Clerk confirmed final timing arrangements for Councillors and Clerks for the day.

5. Scheme of Delegation - To review and agree continuation

The Clerk advised that the current Scheme of Delegation was due for review so it was agreed by all to extend in its current format until 31st March 2024.

Proposed: Cllr Baker Seconded: Cllr W Smart Resolved

6. Reports from Dorset Council Councillors

Cllr Clayton advised that he had nothing to report but was happy to take any questions.

- The Deputy Clerk asked if Cllr Clayton could find out why some planning applications have an earlier consultation deadline for comments compared to members of the public.
- Cllr Everall advised that he had attended the Travel Advisory Group meeting where it was reported that Dorset Council had received a substantial sum of bus improvement money and requested that Cllr Clayton find out if this information is correct.
- Cllr Clayton did advise Councillors that the resident of Trinity Way has put in a formal complaint to Dorset Council regarding the felled trees.

7. Democratic 10 Minutes

None.

8. Reports from Outside Organisations

- BLAP** - Cllr Everall attended the BLAP Annual Assembly on 23rd May where the guest speaker was Dorset Councillor Laura Beddow, Portfolio Holder for Culture, Communities and Customer Services. Cllr Everall also attended the BLAP Parish Liaison meeting on 31st May where a presentation was given by Dorset Community Energy.
- Western DAPTC** - Cllr W Smart confirmed that she had attended the latest meeting which was a good meeting and well attended. Minutes to be circulated when received.
- Village Hall** - Cllr A Smart advised that there was nothing to report as a meeting has not been held for over a year. The Clerk advised that she would make enquiries regarding a date for the AGM. The Clerk also advised that the Village Hall Committee have now taken over a new broadband contract for the Village Hall and this has resulted in the termination of the phone line for the hall.
- Bradpole Buzz** - confirmed that the Buzz Group will be attending the fete on Saturday.
- BANP** - Cllr Everall advised that the BANP Steering Group meeting took place on 15th May. The Bradpole Parish Council BANP Annual Monitoring Report for 2022-23 was noted and has been uploaded to the Parish Council website. Cllr Everall also advised that the BANP JCC meeting will be taking place on 15th June but he is unable to attend the meeting. Clerk to ask Cllr Chilcott if he would be able to attend.

9. Community Governance Review - Update from working party

The legal papers for the CGR have now been received and circulated to all along with Cllr Bakers report on the legal papers. It was agreed for the Clerk to ask the Dorset Council legal team for the reasons for the decisions it has taken regarding the abolition of Bradpole Parish Council as part of the CGR process. Cllr Morgan requested copies of the Bridport Town Council CGR leaflet explaining the outcome of the CGR to give to residents. The Clerk confirmed that this information would be made available to Councillors and would also be available at the Bradpole Fete.

Cllr Baker and Cllr Everall advised that an informal Councillors meeting had taken place (no agenda or minutes) between the affected Councils and moving forward, Bridport Town Council would be arranging meetings with Officers to cover the various topics i.e., finance, planning, communications etc. It was confirmed that there is no need for an immediate Bradpole Parish Council CGR working group meeting and a future meeting would be based on how things develop.

10. Chairman's Information

- Cllr Baker advised that there is the potential for the Council to receive a further £6,500 in CIL money in October 2023 from the Broad Road Farm development so suggested that Councillors have a think about possible projects around the parish that the money could be spent on if it is received.
- Cllr Baker also advised that the Foundary Lea/Vearse Farm planning application will be heard on 15th June which could provide 300 affordable houses which Bradpole Parish residents would qualify for.

11. Planning Applications:

- Approved**
P/VOC/2023/00411 - Broad Road Farm, Beaminster Road DT6 3TS - variation of Condition 2 of planning permission P/FUL/2022/02251 - application approved 12th May 2023.
- Withdrawn**

P/ HOU/2022/07657 - 2 Newfoundland, Bradpole DT6 3JB - erect single storey detached office/studio - application withdrawn 16th May 2023.

c) To Consider any Applications after Agenda Published

P/HOU/2023/02444 - 4 Bishops Farm Cottages, Higher Street, Bradpole DT6 3HZ - erect single storey side extension and alterations. The Deputy Clerk requested that Councillors provide their comments by 14th June to enable a corporate response to be put together and circulated to all before the comment deadline of 20th June 2023.

d) Planning for Climate Change Consultation Update

As no comments had been received from other Councillors, Cllr Everall had put together a corporate response for the Climate Change Consultation which would be submitted by the 8th June consultation deadline.

12. Correspondence

a) DAPTC Information - all information circulated to Councillors/referred to in weekly newsletters.

b) NALC Information - all information circulated to Councillors/referred to in weekly newsletters.

c) Dorset Council Information - all information circulated to Councillors/referred to in weekly newsletters.

d) Email from local residents in regard to improvement to play areas within the parish

It was agreed for a poster to be added to the Bradpole Fete display explaining how residents can get involved in improving the play areas within the parish via the formation of community groups who work with local parish councils to raise funds for such projects.

e) To consider any correspondence received after published agenda - Correspondence received confirming that the Bus Back Better bus user and stakeholders meeting will take place on 5th June (meeting link to be provided in the Chairman's weekly newsletter). It was also confirmed that the £2 bus fare offer has been extended until October 2023 after which it will be increased to £2.50.

13. Finance:

a) Payments for agreement and approval:

1935 - B Burton - Grass Cutting May 2023 - £550.00

1936 - Mrs J Hughes - Wages and Pension Contribution - £433.53

1937 - Gallagher Annual Insurance Premium - £1300.33

1938 - Mrs S Goldsmith - Wages - £468.78

1939 - HMRC - £129.80

1940 - Mrs S Goldsmith - Printing and Lamination £61.18

Proposed: Cllr A Smart

Seconded: Cllr Everall

Resolved

b) Bank Balances: Current Account: £35,057.87 Deposit Account: £25,342.21

Confirmed that CIL money of £1,874.39 has been received for Broad Road Farm.

c) BPC Reserves

The Clerk advised that there will be around £15,000 available in reserves for parish projects.

d) Internal Auditors Report - Audit Year end 31st March 2023

The Clerk advised that unfortunately the meeting with the Internal Auditor was unable to take place due to unforeseen circumstances so an extraordinary meeting will need to take place before 30th June to sign off the Annual Governance Statement 2022/23 and Annual Accounting Statement 2022/23.

e) Annual Governance Statement 2022/23 - to approve

As above.

f) Annual Accounting Statement 2022/23 - to approve

As above.

14. Democratic 10 Minutes

None.

15. Parish Maintenance:

- **Railway Crossing Gates** - the Deputy Clerk confirmed that the Parish Council will be making the 10% deposit for the railways crossing gate which the company have advised is expected to be ready for installation in August. The Deputy Clerk has also requested progress photos of the gate being produced for the Parish Council archives.
- **Gravel Path Gore Cross Recreation Ground** - the Clerk advised that there was no update on the gravel path and she would follow up again with Bridport Town Council.

16. Clerks Information

The Clerk advised that the King's Coronation bench was being finalised and would be installed soon.

17. Councillors Information

- Cllr A Smart advised that a resident had raised that the church wall is crumbling into the footpath. Cllr W Smart agreed to enquire if the Church were addressing the issue.
- Cllr W Smart advised that the Church path into Court Close is overgrown with stinging nettles. Clerk to speak to the Lengthsman.
- It was also raised that private hedges in Bradpole are overhanging the pavement (Caley Way). Clerk to report to Dorset Council.
- Agreed that a poster raising funds for Ukraine could be displayed on the parish noticeboards.

18. Date of Next Meeting

The next Parish Council meeting will take place on Thursday 6th July and as already discussed an extraordinary meeting will need to take place before 30th June.

Meeting closed at 8.50pm

Signed: C Baker

Dated: 6th July 2023