

# Bradpole Parish Council

## Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 11<sup>th</sup> January at 7.30pm

**Present:**      **Councillors:** Colin Baker (*Chairman*)      **Officers:** Sandy Goldsmith (*Clerk*)  
Paul Everall (*Vice Chairman*)      Jo Hughes (*Deputy Clerk*)  
John Mather  
Patrick Mooney  
Sharon Morgan  
Tony Veglio  
Wendy Smart  
Peter Wilson  
Kelvin Clayton (*Dorset Council*)      **Public:** None

### 1. Apologies for Absence:

Councillors: Neil Chilcott (*Vice Chairman*)  
Alan Smart

### 2. Declarations of Interest and Grants of Dispensation

Declarations of Interest - none at this time. Councillors to declare an interest at the time should the need arise.

### 3. Minutes of Meeting held on 7<sup>th</sup> December 2023

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

**Proposed:** Cllr Everall      **Seconded:** Cllr Mather      **Resolved**

Unanimously agreed and the minutes were duly signed.

### 4. Matters Arising from 7<sup>th</sup> December 2023 Minutes

- a) **Railway Crossing Interpretation Board** - the Deputy Clerk had circulated to all three quotes for the production of the interpretation board. It was agreed by Councillors that an angled board on a single post was the preference and for the Clerks to progress with a dispensation to spend up to £1,500 on the interpretation board.
- b) **Pymore Road - Road markings and road signs vicinity of St Catherine's School** - the Clerk confirmed that Dorset Council Highways have visited the site and confirmed that the road markings and signage are in an acceptable condition and do not require repainting. A response regarding the zig zag lines is awaited.
- c) **Bradpole Archives** - Cllr Morgan provided an update to Councillors on progress of the archives project and confirmed that another meeting of the working party will take place the second week of February – Cllr Morgan to arrange.
- d) **Dorset Council Owned Land - Nature Reserve, Court Close** - the Clerk confirmed that she has not received a response from the Dorset Council West Dorset Senior Ranger regarding the current management plan for this piece of land - Cllr Clayton agreed to chase up.
- e) **Flooding Issues within the Parish** - the Clerk advised that the Dorset Council Highways team have been working with residents in Trinity Way, Caley Way, and Lee Lane regarding recent flooding issues. A resident has also requested the support of the Parish Council to facilitate a meeting between affected residents and Dorset Council to discuss flooding concerns. Councillors agreed to this request - Clerk to confirm with resident the Parish Council's support to facilitate a meeting.

### 5. Scheme of Delegation

None.

## 6. Reports from Dorset Council Councillors

Cllr Clayton advised that Dorset Council are launching a Local Transport Plan and want to engage with key stakeholders with the DAPTC hosting a Zoom webinar on 18<sup>th</sup> January.

## 7. Democratic 10 Minutes

None.

## 8. Reports from Outside Organisations

- a) **BLAP** - Cllr Everall attended the BLAP Parish Liaison meeting on 13<sup>th</sup> December where Neil Wedge of the DAPTC gave a presentation on elections and Councillor recruitment. The next meeting will take place on 21<sup>st</sup> February with a presentation from Brian Richards, Dorset Council's Flood Risk Manager. The BLAP Health & Wellbeing working group are requesting information on any local befriending services. If anyone has any information, please let the Clerk know.
- b) **Western DAPTC** - Nothing to report.
- c) **Bradpole Buzz** - Cllr Veglio confirmed that he will be meeting with members of the Buzz group who have raised concerns regarding the state of The Gore.
- d) **BANP** - Cllr Everall confirmed that the next meeting of the JCC is scheduled for 29<sup>th</sup> February and it is hoped that a meeting of the Neighbourhood Plan Steering Group will take place before this to discuss a light touch review of the Neighbourhood Plan. Cllr Baker confirmed that the Bradpole Parish Council BANP planning report for 2023 would be extended to 31<sup>st</sup> March 2024.

## 9. Community Governance Review

### a) Report from CGR Transition Meeting held on 13<sup>th</sup> December

Cllr Baker provided a brief update on the Bridport Town Council CGR Transition meeting held on 13<sup>th</sup> December and confirmed that the Bradpole Parish Council committee structure proposal had been submitted to Bridport Town Council. The next CGR Transition meeting is scheduled to take place on 18<sup>th</sup> January.

### b) CGR Transition Project - BPC Banking Arrangements

A report regarding the CGR transition banking arrangements for Bradpole Parish Council was previously circulated to all and the recommendations proposed were agreed by all.

**Proposed: Cllr Veglio**

**Seconded: Cllr Morgan**

**Resolved**

## 10. 2024 Ward Election Arrangements

All arrangements regarding the 2024 elections can be found on the Parish Council website and the weekly Councillors Report. The pre-election period (previously known as purdah) covers the six weeks before, up to and including election day which places specific restrictions on the Council and Councillors regarding communications activity during this period.

## 11. Chairman's Information

Cllr Baker advised the following:

- Having received confirmation from Bridport Town Council that they are happy for normal appraisal arrangements to proceed, Cllr Baker confirmed that the Clerks annual appraisals will be completed in the next few weeks.
- The Parish Council website has been updated with the impending transition to Bridport Town Council.
- The Bridport Town Council budget shows an allocation of funds for Ward meetings and a calendar of Ward meetings for the year ahead.

## 12. Planning Applications:

The Deputy Clerk confirmed that no new planning applications had been received with just the application for 2 Newfoundland still under Dorset Council officer consideration.

## 13. Correspondence

- a) **DAPTC Information** - all information circulated to Councillors/referred to in weekly newsletters.
- b) **NALC Information** - all information circulated to Councillors/referred to in weekly newsletters.

- c) **Dorset Council Information** - all information circulated to Councillors/referred to in weekly newsletters.
- d) **Complaint from local resident in regard to recent tree works in The Gore** - the Clerk confirmed that she has responded to the resident concerned and also advised that Cllr Chilcott had received only positive feedback following the tree works.
- e) **Letter from Chris Loder MP - Voluntary, Community and Social Energy Efficiency Scheme** - the Clerk confirmed that this information had been forwarded to the Village Hall Trustees and would also be forwarded to Bradpole Social Club via Cllr Morgan.
- f) **Dorset Council - Proposed temporary closure of Pymore Road, Bradpole** - information circulated and posted on Facebook.
- g) **To consider any correspondence received after published agenda:**  
BLAP befriending services correspondence circulated to all - Councillors to advise the Clerk if they have any information on local befriending services.

#### **14. Finance:**

##### **a) Payments for agreement and approval:**

2001 - Bradpole Village Hall Rent (December 23 and January 24) - £40.00

2002 - HMRC £149.40

2003 - Mrs J Hughes £487.34 - Wages £468.06, Pension Contribution £14.78, Printing £4.50

2004 - Mrs S Goldsmith £499.50 - Wages

**b) Bank Balances:**              Current Account: £21,213.98              Deposit Account: £25,550.38

#### **15. Democratic 10 Minutes**

None.

#### **16. Parish Maintenance**

- The Clerk and Cllr Veglio to meet at Gore Cross Recreation Area re. the accessibility path and location of picnic bench.
- Refurbishment of the bus shelter on Lee Lane/A35 will commence 15<sup>th</sup>/16<sup>th</sup> February.
- The Clerk advised that she is awaiting a response from Symondsburry Estate regarding the Dodhams Lane hedging which requires cutting back on the southside.

#### **17. Clerks Information**

- The next Clerks meeting with Bridport Town Council is taking place on 17<sup>th</sup> January.
- The Deputy Clerk advised that she is working on the final Bradpole Buzz newsletter if any Councillor wishes to contribute and the BPC Action Plan Review for 2023 has been completed but will be extended to include the final three months of the Parish Council to 31<sup>st</sup> March 2024.

#### **18. Councillors Information**

- Cllr Veglio advised that the footpath at Railways Crossing Gardens is still covered in moss. Clerk confirmed that she will raise with the Lengthsman again.
- Cllr W Smart advised that the bus shelter requires trimming back. Clerk confirmed that the Lengthsman will undertake this work.
- Cllr Wilson advised that the concrete blocks on Gypsy Lane to Pymore Road have been moved.

#### **19. Date of Next Meeting**

The next Parish Council meeting will take place on Thursday 1<sup>st</sup> February 2024.

**Meeting closed at 8.38pm**

**Signed: C Baker**

**Dated: 1<sup>st</sup> February 2024**