

Minutes of the Meeting of Bradpole Parish Council held at Bradpole Village Hall on Thursday 1st February 2024 at 7.30pm

1. Apologies for Absence:

2. Declarations of Interest and Grants of Dispensation

3. Minutes of Meeting held on 11th January 2024

Minutes taken as read. Cllr Baker asked if the minutes should be signed as a true record of the meeting.

Proposed: Cllr Everall Seconded: Cllr Veglio Resolved

Unanimously agreed and the minutes were duly signed.

4. Matters Arising from 11th January 2024 Minutes

- ## 5. Scheme of Delegation

6. Reports from Dorset Council Councillors

Cllr Clayton advised that Dorset Council are working on their 2024/25 budget and are confident in setting a balanced budget. Dorset Council are also focusing on the Dorset Council elections. There will also be a Local Transport Plan presentation on 17th February in Bridport Library.

7. Democratic 10 Minutes

None.

8. Reports from Outside Organisations

- a) **BLAP** - Cllr Everall advised that there have been no BLAP meetings since the Parish Council last met but three meetings are coming up:
 - Health & Wellbeing - 5th February
 - Parish Liaison - 21st February
 - Steering Group - 7th March
- b) **Western DAPTC** - Cllr W Smart confirmed there was nothing to report as the next meeting is 15th February.
- c) **Bradpole Buzz** - The Clerk confirmed that the Lengthsman and his team will be clearing the debris in The Gore following concerns raised by members of the Buzz group. Also confirmed that the Buzz Group have a new strimmer as requested but the loppers are still to be purchased. Cllr Baker advised that the latest and final Buzz flyer for Bradpole Parish Council had been produced and distributed with future issues being produced by Bridport Town Council.
- d) **BANP** - Cllr Everall confirmed that the next meeting of the JCC is scheduled for 29th February. Cllr Everall also advised that as Vice Chair of the BLAP JCC he attended the Foundry Lea Working Group meeting on 30th January where the main issues discussed were traffic management (construction traffic) and a presentation by Symondsby Estate. Cllr Baker highlighted that affordable housing will be a priority for local residents.

9. Community Governance Review

a) Report from CGR Transition Meeting held on 18th January

Cllr Baker provided a brief update on the Bridport Town Council CGR Transition meeting held on 18th January. No further meetings are scheduled.

b) Report from Clerks in regard to meeting with BTC Officers on 17th January 2024

The Clerk advised that that the meeting had been useful and productive providing an opportunity for the Bradpole Parish Council Clerks to meet with all Bridport Town Council Officers. A further meeting will hopefully be arranged for March. The Clerk also advised that following talks with the Bridport Town Council Finance Officer, their Internal Auditor has advised that all Bradpole Parish Council final bank payments should be completed by 28th March. The Clerk therefore requested that Bradpole Parish Council make all its final payments on 27th March (rather than the previously recommended and agreed 28th March) to ensure all payments are cleared.

Proposed: Cllr Chilcott

Seconded: Cllr Baker

Resolved

10. 2024 Ward Election Arrangements

Cllr Baker advised that there was nothing new to report on the 2024 Elections with all information on the Parish Council website and Facebook. The pre-election period will commence 11th March until election day which will place specific restrictions on the Council and Councillors regarding communications activity during this period. Cllr Wilson asked who would be responsible for the Bradpole Ward between 1st April and the elections which Cllr Baker confirmed would be Bridport Town Council. Cllr Clayton confirmed that he would be happy for residents to contact him and also any residents interested in becoming a Councillor. Councillor awareness sessions are also taking place at Mountfield on Thursday 8th February at 11am and 7pm.

Cllr Clayton left the meeting at 8.05pm.

11. Chairman's Information

Cllr Baker advised the following:

- The Clerks appraisals are in progress.
- Cllr Baker and Cllr Everall are putting together the formal TUPE letters for the Clerks.
- A record of actions to comply with TUPE is being recorded.
- Confirmation received that the CIL balance for Broad Road Farm will go to Bridport Town Council.

- Confirmation received from the Dorset Council legal team that the CGR Reorganisation Order transition will take place on 1st April 2024.

12. Planning Applications:

- a) P/FUL/2023/07114** - Unit 2 Seals Cove, St Andrews Trading Estate, Shoe Lane, Bridport DT6 3EX - retention of raised decking and nautical attraction - during discussion, the following comments were raised:
- the development is not in accord with BANP (Bridport Area Neighbourhood Plan);
 - concerns for wildlife;
 - permanency of structure;
 - rumours that it will be a bar/café;
 - noise impact on residents;
 - littering and pollution;
 - not a secure site;
 - concerns over what the site will become.

Agreed for the Clerks, Chair and Vice Chairs to draft a response to reflect the comments raised.

- b) Applications received after published agenda** - none received.

13. Correspondence

- a) DAPTC Information** - all information circulated to Councillors/referred to in weekly newsletters.
b) NALC Information - all information circulated to Councillors/referred to in weekly newsletters.
c) Dorset Council Information - all information circulated to Councillors/referred to in weekly newsletters.
d) Correspondence received after published agenda - none received.

14. Finance:

a) Payments for agreement and approval:

The Clerk advised that all invoices are being requested early to comply with 27th March payment deadline.

2005 - Bradpole Village Hall Rent (February and March) - £40.00

2006 - BTC Lengthsman October 23 to March 24 - £2,400 (£400 VAT)

2007 - K Hussey playground and exercise equipment inspections 2023/24 - £45

2008 - PVMC grant towards purchase of life buoy - £250

2009 - West Dorset Friends of the Earth contribution towards cost of new fruit trees and native trees at Pageants Field - £80

2010 - Mrs J Hughes £891.68 - Wages January and February £862.12, Pension Contribution £29.56

2011 - Mrs S Goldsmith £999.76 - Wages January and February

2012 - HMRC £373

2013 - Mrs S Goldsmith £160.48 - Printing £25.60, purchase of strimmer, charger and spare battery for Buzz Group £134.88

Proposed: Cllr Chilcott

Seconded: Cllr Veglio

Resolved

b) Bank Balances:

Current Account: £15,974.06

Deposit Account: £25,550.38

15. Democratic 10 Minutes

None.

16. Parish Maintenance

- The Clerk advised that Cllr Veglio had noticed some areas of rust on the new piece of disabled access fitness equipment. As the equipment is only two months old, the Deputy Clerk is awaiting a response from Broxap who have confirmed they will carry out a site visit to inspect the equipment.

- The Clerk advised that she had met with a contractor to discuss the works required for the refurbishment of the access path at Gore Cross and the two new access paths required at Gore Cross and Pageants Field. Three individual quotes for the works had been received from the contractor totalling £4,590 plus VAT. Additional quotes have also been sought but to date not received. Councillors agreed that the work is well overdue and with a raised manhole cover on the existing access path causing health and safety concerns, it

was agreed that the works need to be completed as soon as possible and the total quote received was accepted which would be covered by CIL funds.

Proposed: Cllr Chilcott

Seconded: Cllr Veglio

Resolved

- Confirmed that the refurbishment of the bus shelter on Lee Lane/A35 will commence 14th February.
- The Clerk confirmed that the new Parish Council noticeboard for Jessopp Avenue had been installed and the additional fitness equipment signage for Gore Cross had also been installed.

17. Clerks Information

- The Clerk advised that confirmation had been received from the DAPTC that the Parish Council do not need to hold an Annual Parish meeting this year and the minutes of last years meeting will be signed off at the March Parish Council meeting.
- The Clerk advised that the transfer of the Parish Councils portable assets will need to be considered and a list of these assets is being drawn up with recommendations for Councillors to consider at the March Parish Council meeting.
- The suggestion of a Parish Council get-together for current and ex Councillors had previously been raised with the Clerk. Suggested that this should be arranged for April following the abolition of the Parish Council and to also include the completed archives document. Clerk to email Councillors for suggestions re. venue etc.

18. Councillors Information

Nothing to report.

19. Date of Next Meeting

The next Parish Council meeting will take place on Thursday 14th March 2024.

Meeting closed at 8.45pm

Signed: Cllr C Baker

Dated: 14th March 2024